

## **Furloughed by Federal Government Shutdown? Please Read This**

**IMPORTANT:** If you are furloughed as a result of the federal government shutdown and have filed a claim for unemployment insurance benefits, in order to process your claim, please submit the following:

- A copy of your SF8
- A copy of your SF50
- Furlough notice
- Proof of Wages for the last 18 months (e.g., W2, check stubs)

This information can be provided 2 ways:

- **Electronically (best option):** Go to Unemployment Services on your dashboard or left navigation in HiRE, then select Provide Specific Documents.
- **Fax:** 225-342-2856 (Attn: Special Claims Unit)

**Failure to provide the requested information timely will delay the processing of your claim for unemployment benefits.**

**IMPORTANT NOTE TO FURLOUGHED FEDERAL WORKERS:** If Congress approves retroactive pay (which has been the norm after prior federal shutdowns), all workers who receive unemployment insurance benefits due to being furloughed **MUST IMMEDIATELY REPAY** all benefits received. Also, you may be required to search for other work after six weeks from the filing of your claim.